## Marquee pack up instructions



Remove pegs, ropes or sandbags from marquee. Don't forget to undo straps from inside top of marquee canopy.



Lower marquee on all four corners, then release latches to fold marquee up to about a metre apart. Remove marquee canopy and lay on ground.



Lay top out flat from corner to corner to make a triangle.



Fold marquee canopy as per the following pictures.













Place marquee frame back into black bag that it was removed from.



Place marquee back onto front of trailer and make sure it is strapped down.



Place marquee canopy top back into front box on trailer.